

**Danvers Public Schools
64 Cabot Rd.
Danvers, MA 01923**

Medication Policy

We are obligated to adhere to the policy of the Danvers Public Schools, which states that: no medication, prescription or *over-the-counter, is to be administered unless accompanied by written authorization from both the physician and the parent (for students under 18 years of age).

Required information: name of the medication, dose, time to be administration, duration of medication administration. The same information is required for all medication, whether prescription or over-the-counter.

Medication must be brought to the Nurse's Office by a parent or another adult designated by the parent. *Only the School Nurse will accept medication.* Medication will be counted, when necessary, and locked in the medication cabinet.

Medication administered at school must be in a prescription bottle, with label attached or if not prescription, in the original container. **Medication that is not properly labeled and is unidentifiable will not be accepted.

In the case of inhaled medication for asthma, glucose monitoring and insulin injection for diabetes and Epi-Pen injection for allergic reactions; with the required physician documentation and parent consent, students may be allowed to carry equipment and medication to self-administer. Prior to self-administration, and subsequent to completion of the Self-Administration Checklist, the student must demonstrate competency in self-administration to the School Nurse and a medication plan must be in place. Ability to carry and self-administer *any* medication will be determined on an individual basis after the safety of the student and the school community is assessed by the School Nurse.

With the exception of emergency Epi-Pen administration (by trained faculty/staff), no one but the School Nurse, acting within the above protocol, may administer any medication to students. However, students who do not meet the criteria for self-administration may use inhalers, prescribed for the treatment of asthma, under staff supervision. Staff will log inhaler usage into health log.

If a student requires medication on a day when no nurse is available, parents will be asked to make their own arrangements for administration of their child's medication.

Thomas McLaughlin M.D.
School Physician

*Examples of over-the-counter-medications include Advil, Midol, and cough drops.

**Medication in plastic bags, plastic containers, etc.