

Creating a Single Sign On Parent Account

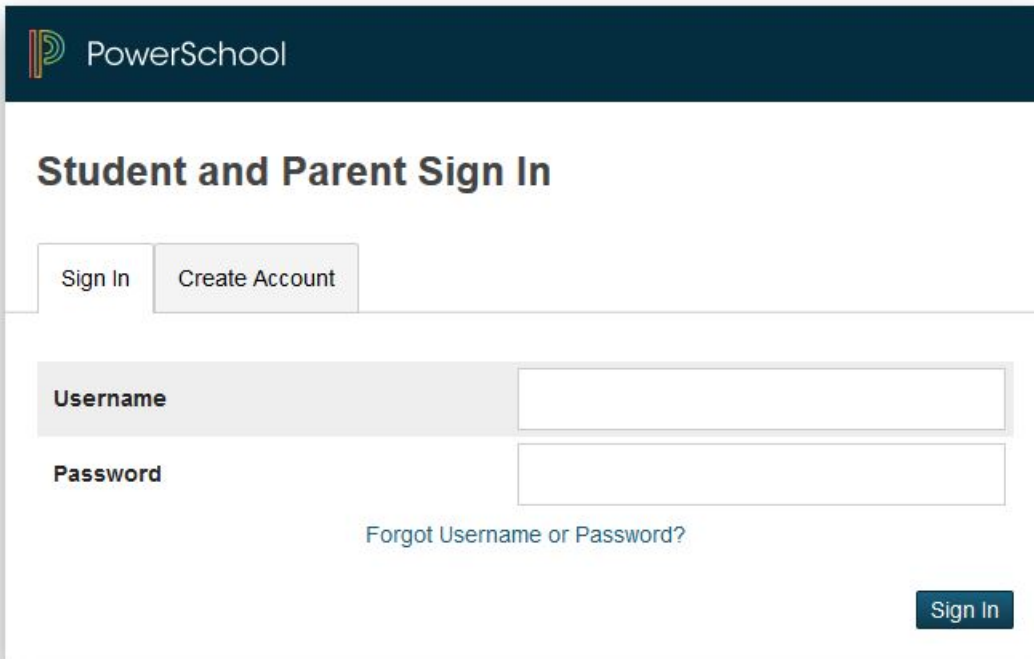
Summary

Effective as of the PowerSchool Back-To-School release in June 2015, the non-SSO version of the PowerSchool Parent portal was removed. Parents using the non-SSO version will need to create an account using their current credentials to sign in to PowerSchool.

Walkthrough

Please have parents follow the steps below to create their accounts.


- 1) Access your district's public portal as normal



The screenshot shows the PowerSchool login interface. At the top left is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is positioned at the bottom right of the form area.

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- 2) Click on Create an account




Student and Parent Sign In

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

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3) Have the user enter their desired username and password



Create Parent Account

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must: •Be at least 6 characters long

4) Scroll down the page and populate the " Link to Students Accounts" portion.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

Relationship

-- Choose



This is where the user will need the Access ID and Access Password from the students Access Keys portion of their Access Accounts page (available in the Admin Portal of PowerSchool)

Access Keys

Enable Parent Access



Access ID

ag1parent1

Access Password

parent

Please note you will need to provide this information to the parents prior to them attempting account creation. Please see the following article for ways to get this information pushed to parents:

[Distributing Access ID's and Passwords](#)

The parents are able to have multiple students associated to their one account.

6) Once all Access ID's and Passwords have been entered have the user then hit enter at the bottom of the page.

7

Student Name

Access ID

Access Password

Relationship

-- Choose



Enter

The parents will now be able to log into their accounts just as before.

Comments

Sort Comments By Posted On

FYI- Username are now case sensitive. Very important because the legacy login didn't care. Most parents didn't even realize that they were missing capital letters in their username. Caused all sorts of head aches. Also "Spaces" are not excepted in username and password even though the Auto Assign Process created them years ago.

Tom Tucci
Posts: 1

Julie Bowles
Posts: 2

Will this affect how the students login into their accounts?

Alexis Clark
Posts: 23

How do I pull to know who hasn't created a single sign-on account?

Debra Nagel
Posts: 1

How to search for Parents Accounts
1. From the Start Page
2. Click under "Parent Tab"
3. Click on the "spyglass"
4. The list display all the name of all the students with the parents that have created a "Single Sign On" account.

How to Search for Parent Accounts

1. On the start page, choose Parent Search under People in the main menu. The Parent Search page appears.

2. Use the following table to enter information in the fields:

First Name

Last Name

Email Address

Jenny Mistico
Posts: 8

After the account is created, how do you link another student to the account?

Lauren
Posts: 1

Is there any way through which we can export the parents SSO accounts into a csv file or spreadsheet, in order to know who is who pls?

Techsupport Seminary

Thanks

Posts: 5

How can I turn off the tab/feature to "create account"?
 I dont want my district to have this option.

Anita Collins
 Posts: 6

Additional Details

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Who can view this

All Site Users